



Saint-Petersburg University of Management and Economics

DIPLOMA SUPPLEMENT

This Diploma Supplement follows the model developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international 'transparency' and fair academic and professional recognition of qualifications (diplomas, degrees, certificates etc.). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgments, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

1. INFORMATION IDENTIFYING THE HOLDER OF THE QUALIFICATION		
1.1	Family name:	
1.2	Given names:	
1.3	Date (place, country) of birth:	
1.4	Student identification number or code:	
2. INFORMATION IDENTIFYING THE QUALIFICATION		
2.1	Name of qualification and name of title (full, abbreviated):	
2.2	Main field(s) of study for the qualification:	
2.3	Name of institution awarding qualification: status (type / control):	НОУ ВПО «Санкт-Петербургский университет управления и экономики»(Non-state institution of higher professional education "Saint-Petersburg University of Management and Economics")
2.4	Name of institution administering studies: status (type / control):	Same as in 2.3
2.5	Language(s) of instruction / examination:	Mainly Russian
3. INFORMATION ON THE LEVEL OF THE QUALIFICATION		
3.1	Level of qualification:	According to the International Standard Classification of Education (ISCED-2011) the qualification apply to the ISCED level 6 "bachelor or equivalent" with academic orientation (ISCED program code – 645).
3.2	Official length of programme:	At least four years of study or 240 RF units.
3.3	Access requirement(s):	Среднее (полное) общее образование (<i>Srednee (Polnoe) Obshchee Obrazovanie</i>) or its equivalent + unified state examinations results competition / entrance examinations.
4. INFORMATION ON THE CONTENTS AND RESULTS GAINED		
4.1	Mode of study:	Full-time
4.2	Program requirements:	The function of the Degree is to provide a more academically rather than professionally oriented education. Teaching consists of lectures, seminars, workshops, and laboratories, etc. Forms of assessment are tests, oral exams, and course papers. A State Final Attestation that includes the passing of State Interdisciplinary Examination and the defence of a thesis completes <i>Bakalavr</i> studies. Thesis defense is public in front of committee consisting of more than 8 persons, among which university academic staff and employers are represented.

		Students are only permitted to enroll in the next year of study and to be awarded a diploma if they have passing grades in each subject of the curriculum.
4.3	Program details:	See below and official Russian form of diploma supplement attached to <i>Bakalavr</i> degree certificate.
#	Course	Total Number of AH
		Final Grade
		ECTS Credits
		Year 2007/2008
	<u>Semester 1</u>	
1	Mathematics	
2		
3		
4		
5		
6		
7		
8		
		<u>Total:</u>
	<u>Semester 2</u>	
1		
2		
3		
4		
5		
6		
7		
8		
		<u>Total:</u>
		Year 2008/2009
	<u>Semester 3</u>	
1		
2		
3		
4		
5		
6		
7		
8		
		<u>Total:</u>
	<u>Semester 4</u>	
1		
2		
3		
4		
5		
6		
7		
8		
		<u>Total:</u>
		Year 2009/2010
	<u>Semester 5</u>	
1		
2		
3		
4		
5		
6		
7		
8		
		<u>Total:</u>

Semester 6

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

Total:

Year 2010/2011

Semester 7

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

Total:

Semester 8

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

- 9 State interdisciplinary examination (SIE), preparation and
defense of the *Bachelor* thesis (DBT) on the theme: « -----
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Total:

SIE –
DBT –

Internship (summer 2007)
Internship (summer 2008)

THEORETICAL EDUCATION, TOTAL:
SIE+DBT, TOTAL:
INTERNSHIPS, TOTAL:
PROGRAMME, TOTAL:

In the framework of the curriculum, the student completed the following course papers:

- 1.
- 2.
- 3.
- 4.
5. .

Note: In Russian Federation (RF) the study workload is evaluated in «академические часы» (*academicheskije chasy* – academic hours or AH). 1 AH = 45 minutes. It is possible to evaluate workload in RF Units. 1 RF Unit = 36 academic hours or 27 astronomical hours. 1 week of full-time study = 54 AH = 1.5 RFU.

4.4	Grading scheme, grade distribution guidance	<p>«<i>otlichno</i>» (отлично / ≅ excellent) «<i>khorosho</i>» (хорошо / ≅ good) «<i>udovletvoritelno</i>» (удовлетворительно / ≅ satisfactory) «<i>neudovletvoritelno</i>» (неудовлетворительно / ≅ unsatisfactory) Or «<i>zachteno</i>» (зачтено / ≅ passed) «<i>nezachteno</i>» (незачтено / ≅ failed). The lowest passing grade is «<i>udovletvoritelno</i>» and «<i>zachteno</i>». SPbUME grade distribution guidance – not available.</p>
4.5	Overall classification:	
5. INFORMATION ON THE FUNCTION OF THE QUALIFICATION		
5.1	Access to further study:	The Degree gives access to the second stage (<i>magistratura</i>) of university level higher education (ISCED-2011 level 7).
5.2	Professional status:	Bachelor of _____ This Diploma gives the right to carry out professional activities where higher education is necessary and without Professional License.
6. ADDITIONAL INFORMATION		
6.1	Additional information:	Founded in 1991 year as Institute of Management and Economics (IME) was renamed since then several times. The Institute was renamed in 2005 into Санкт-Петербургская академия управления и экономики (Saint Petersburg Academy of Management and Economics – SPbAME). In 2011 was renamed into Saint-Petersburg University of Management and Economics (SPbUME). It is licensed to held educational activities in the field of higher education and accredited by Federal Service for Supervision in Education and Science.
6.2	Additional information sources:	Official website of SPbUME: < http://www.spbume.ru/ >. Official website of the RF Ministry of Education & Science: < http://mon.gov.ru > Official website of the RF NARIC < www.russianenic.ru/ > Official website of the National Accreditation Agency < http://www.nica.ru >
7. CERTIFICATION OF THE SUPPLEMENT		
	This Diploma Supplement refers to the following original documents:	Date of issue:
	Date of signature:	June _____
	Official stamp / seal	<p>Filled in by _____ / _____ / _____</p> <p>Rector _____ / V.A.Gnevko /</p>

8. INFORMATION ON THE NATIONAL HIGHER EDUCATION SYSTEM:



